

Online Training Module- Learning Journal  
for  
“Shared Responsibility & Advocacy”

Dear Early Education Educators,

Use this reflection journal to follow along with the 1-hour online training video. There are questions at the end of each of the 2 sections of the video. To receive ECE-TRIS credit and a certificate for the course: At the end of the 2 video sections, you will be prompted to type these answers into an online form. Once submitted, you will receive a certificate you can print and submit along with other needed documentation for ECE-TRIS credit.



Thank you and we hope you enjoy this module.

**Learning Objectives (1 hour):**

- Identify ways to engage families in shared responsibility in their child’s learning
- Identify ways to support family participation in program decision-making
- Describe ways that centers can support collaborative learning for families
- Describe how centers can support and encourage families to participate in leadership and decision-making roles
- Identify the ways in which centers can honor each families’ knowledge of their child

**Recommended reading and references:**

- KY Family and Early Education Partnership Self-Assessment (2022)
- KY Family and Early Education Program Partnership Guide (2022)
- Family Feedback Survey can be found in the KY Family and Early Education Partnership Playbook

**Section 1 Notes: Shared Responsibility**

*Add notes in this section in response to prompts in the video. Consider how your center addresses each of the critical attributes. These notes will help you complete the self-assessment later.*

1. Does your center offer an annual open house for families at which information on Early childhood standards, curriculum, child development and community resources are shared?

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2. Does your center offer at least two family engagement events per year? What can your center add to your events to better link families to learning?

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3. Does your center inform families of their child's goals and ask for input at family events?

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4. Does your center staff provide at least two at-home learning activities per year that are based on children's learning and development ?

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5. Does your center invite families to share family-to-family activities and strategies at least three times per year?

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6. Does your center honor family contributions as partners in their child's learning?

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7. Does your center have opportunities for family leadership and encourage families to participate?

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8. Does your center have a family-staff committee that collects and reviews input from enrolled families? Does your center actively recruit families for involvement?

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9. Does your center ask families to share and update information on their child's strengths, areas of concern, and interests?

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10. Does your center offer developmental screening and ask for family input?

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### Section 1 Reflection Journal: Shared Responsibility

**Section 1: Shared Responsibility Reflection Journal**



A photograph showing a close-up of a person's hand holding a pen and writing on a spiral-bound notebook. The notebook is open, and the pen is in contact with the page. The background is blurred.

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**Section 1: Shared Responsibility Reflection Journal**

1. Describe how shared responsibility between the center and families should be linked to a child's learning.
2. Explain how centers can create a collaborative partnership between families to increase family engagement.
3. Identify at least one way that centers can involve families in leadership and decision-making roles.
4. Name at least one way that centers can honor families' knowledge.

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### Section 2 Notes: Advocacy

*Add notes in this section in response to prompts in the video. Consider how your center addresses each of the critical attributes. These notes will help you complete the self-assessment later.*

1. Does your center intentionally communicate with families on their child's development needs throughout the year?

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2. Does your center use evidence-based developmental screening? Does your center refer families to services based on identified needs from developmental screenings?

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3. Does your center make community service information available at a centralized location in the center during hours of operation?

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4. Does your center support families and children with written Individualized Education Plans or Individualized Family Service Plans? Does your center offer space and/or scheduling flexibility for children to attend outside therapies as needed?

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5. Does your center support families and children as they transition between age groups and/or facilities and kindergarten? Does your center have a transition plan in place in which the parent provides input regarding their child's transition?

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6. Does your center have policies and procedures in place for addressing and resolving family issues and concerns?

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7. Does your center support families as their child's best advocate? What supports are in place?

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8. Does your center support and empower families as change agents for their child? Does your staff review program data, policies, and procedures with families for

program quality improvement?

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## Section 2 Reflection Journal: Advocacy

**Section 2: Advocacy Reflection Journal**



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**Section 2: Advocacy Reflection Journal**

1. Identify one thing that centers should do to help meet the needs of children based on information provided by families.
2. Name one way that centers can do to support families as advocates for their children.
3. Describe how centers can support families through opportunities to voice their concerns.

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